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29 JUL 1976

MEMORANDUM FOR: Director of Training
FROM : [REDACTED] 25X1A
Orientation Coordinator
VIA : Chief, Functional Training Division
SUBJECT : Course Report, Special Overseas Orientation
(SOO) No. 6, 22-23 July 1976

1. The sixth running of the Special Overseas Orientation was conducted in Room 1A-07 Headquarters on 22 and 23 July. There were 51 participants (48 employees and 3 spouses) in attendance. Of the 48 employees, 16 were from the DDO (the majority--case officers assigned to various overseas posts), 26 from the DDA (mostly Office of Communications and Logistics TDY stand-by personnel), 3 each from the DDS&T and DDI; of the 3 spouses one is a male staff employee who will accompany his wife as a dependent and plans to complete his college education while overseas.

25X1A 2. The briefings on [REDACTED]
25X1A and the Drug Abuse Seminar were included in this running.
25X1A Forty-eight participants attended the [REDACTED] briefing and 15, the Drug Seminar. These briefings will be included in future SOO runnings; however, an extra half-day (three hours) will be added in the 9-10 August Orientation. [REDACTED] requires one hour and the Drug Seminar speakers indicated they need two hours. It was given one hour and the respective offices felt it was impossible to cover the subject in that time.

3. Negative comments appeared throughout the evaluations on the Benefits and Services presentation. The regular speaker could not come due to illness and the substitute had never before given such a briefing. The presentation was disorganized and rambling. This same lecture is given in the Preparation for Overseas Assignment (POA) and its value in the SOO is questionable. I audited the 19-21 July POA and, other than the aforementioned, duplication is minimal.

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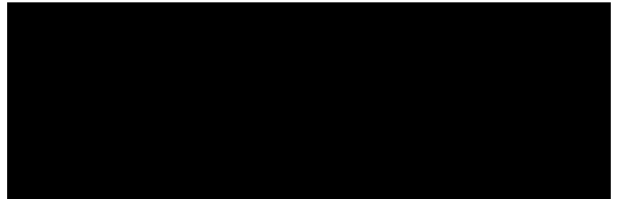
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The introductory comments in both courses are normally given by [REDACTED] but in this running of S00 they were given by [REDACTED]. There is a little duplication in the segment on Cover. Fifteen (out of sixteen) POA participants attended S00.

4. The participants were responsive to the speakers and a number of questions were asked. The three panels went extremely well. In the DDO panel, the LA representative in past runnings has been reassigned and was replaced by an individual who is very knowledgeable about terrorism. The three panelists coordinated their comments prior to the session which led to its success.

5. Other than adding a half-day to the Orientation, the only other changes anticipated in the August S00 are to switch a couple of presentations to have greater continuity of subject matter.

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Attachments:

- Att 1: Student Roster
- Att 2: Evaluations
- Att 3: Orientation Schedule

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